



North Devon Council

MeetingDate

Request for Waiver

1. NAME AND JOB TITLE OF OFFICER REQUESTING WAIVER:

Paul Burton, Waste & Recycling Manager

2. TITLE OF PROPOSED CONTRACT:

Bartec Tablet Contract

The proposed contract for the above will be between £5,000 and £74,999.99.

With this RFW I include a copy of the specification or brief which has been prepared for this contract and which details the goods, services and/or works which will be provided.

Specification Attached (and provide a brief description of the contract below):

The proposed purchase for the above will be £36,344.00 from the Capital budget. Currently there is a capital shortfall of £6,441 of the £29,903 budget. Sarah Higgins has confirmed that there may be a surplus in the IT Capital budget that could be vired across to cover this shortfall. We also need to increase the revenue budget from £39,700 to £47,200. As we are part way through the year, some of this cost will be shifted to next year, therefore we have sufficient budget to cover the revenue aspect. The old in-cab Bartec units are now out of date and unsupported, the maps are low grade and the units brake down frequently. The new units are in Tablet form and have much better mapping, can be used to take photo's of issues on the round and are more reliable. We need 56 Tablets to ensure we have sufficient for each collection vehicle. Existing annual costs include support, to cover the units, weighbridge transfers, Collective hosting and mobile phone data plans.

I can also confirm that the contract terms which will be used for this contract will be the Council's standard terms and conditions for goods and services or (where relevant) works or, where this is not the case, I have sought the approval of Legal Services to the alternative terms and conditions that I propose to use for this contract.

In accordance with the Council's Contract Procedures Rules, three alternative quotes should be obtained and the lowest quotation should be accepted.

I can confirm that I have sought advice from Legal Services and we have agreed that it is appropriate that this requirement be waived for the following reason(s):

NOTE: This form, and the decision, must be kept on file and properly recorded for audit purposes.

It is a legal requirement that details of the contract being procured pursuant to this RFW must be included on the Council's Contract Register. A copy of this RFW must be sent to supplyingndc@northdevon.gov.uk immediately following approval.



We are still in contract with Bartec (our in cab technology supplier) and intending to appoint them again (through a framework) in September when the existing contract expires. If we were to order the tablets separately from Bartec, we would then need to pay Bartec to load the maps onto the units and Bartec would not be able to guarantee them and provide the necessary support package. We are therefore in a position where only one supplier (Bartec) can provide the equipment we need.

*(Delete A, B **OR** C as applicable)*

A Obtaining three price quotes is not appropriate

B

C

3. THE PROPOSAL IS TO AWARD THIS CONTRACT TO THE FOLLOWING SUPPLIER:

[Bartec Municipal Technologies](#)

4. DETAIL

I can confirm that, despite non-compliance with the requirement to seek at least three quotes, the award of this contract to the above supplier will be best value for the Council for the following reason(s):

Bartec are the only company who can provide the ongoing service and integrated tablets/software required for continuation of service.

Where quotes were received (option B or C above) please provide summary information below:

Quotation 1:

Does the quotation conform to the provided specification? Y

(If no, please provide detail)

Supplier Name: Bartec Municipal Technologies

Quotation Price: £83,544

Capital Budget:- £36,344

Revenue Budget:- £47,200

(Add more as appropriate)

5. DECISION TO BE MADE BY: Head of Environmental Enhancement

NOTE: This form, and the decision, must be kept on file and properly recorded for audit purposes.

It is a legal requirement that details of the contract being procured pursuant to this RFW must be included on the Council's Contract Register. A copy of this RFW must be sent to supplyingndc@northdevon.gov.uk immediately following approval.

To be completed by Decision Taker:

6. REQUEST FOR WAIVER AUTHORISED BY DECISION TAKER?: Y

7. DECISION TAKER'S COMMENTS: I am happy to approve the above request as there is only one supplier (Bartec Municipal Technologies) who can supply the appropriate service.

8. DATE OF DECISION: 05/09/2023

NOTE: This form, and the decision, must be kept on file and properly recorded for audit purposes.

It is a legal requirement that details of the contract being procured pursuant to this RFW must be included on the Council's Contract Register. A copy of this RFW must be sent to supplyingndc@northdevon.gov.uk immediately following approval.